



NE Voice Privacy Policy

The General Data Protection Regulation (GDPR) (Regulation (EU) 2016/679) requires all organisations within the EU who process Personal Data to be transparent on how, why and what data is captured, stored and processed; the lawful basis for holding and processing personal data; how individuals can access information on themselves held by the organisation; and how they can control, or object to, the use of their personal data.

NE Voice is committed to protecting your privacy and complying with these regulations. This statement sets out how this is implemented across all of our communications channels, applications and networks, and details your rights in relation to your personal data that NE Voice captures, stores and uses.

What information do we collect?

You give us your information when you subscribe to our mailing lists, communicate with us via email and participate in our projects and events. We keep a record of the emails we send you and like most websites, we receive and store certain details whenever you use the NE Voice website. The information collected in this way cannot identify you personally but provides data on what you do on the site.

NE Voice's website uses 'cookies' to help us make our site and the way you use it better. 'Cookies' are small text files that are stored by the browser on your computer or mobile phone. Many cookies are automatically deleted after you finish using the website, although some can exist for longer. You may refuse to accept cookies by deactivating them on your browser. For more information on cookies please visit SMWK187@outlook.com

What we use your information for

We aim to be clear when we collect your data and to not do anything you wouldn't reasonably expect. If you sign up to our mailing list or register for a workshop or project related activity we usually collect your name and contact details. We use this data to provide you with information on events and organisation updates. Occasionally we may let you know about partner organisations and organisations that support us. We make it easy for you to opt out of these communications at any time. Every email sent to you will tell you how to do this. If we run an event in partnership with another named organisation your details may need to be shared in order that they can help us run the event, you would be informed of this and given the option to opt out.

How do we keep your information safe and secure?

Your personal data will be held and processed on NE Voice's' systems or system. Your data is always held securely and access to information is strictly controlled. We may



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need to disclose your details if required to the police, regulatory bodies or legal advisors. We will only ever share your data in other circumstances if we have your explicit and informed consent.

Third Parties

We may share anonymised personal information with our partners or funders to help understand the impact of NE Voice activities.

Sensitive information

Sometimes we ask you to provide sensitive information, for example when you participate in some activities or when you apply for a job. As with all personal information we hold, sensitive information is held securely and restricted to those who need to use it. We will delete sensitive information when we no longer need it.

Your rights

Control of your information is completely in your hands. You have the following rights related to your personal data:

- The right to request a copy of personal information held about you.
Counterpoints Arts will respond to a data access request within 48 hours. We then have a month in which to fulfil the requests.
- The right to request that inaccuracies be corrected
- The right to request us to stop processing your personal data
- The right to withdraw consent
- The right to lodge a complaint with the Information Commissioner's Office or Fundraising Regulator

NE Voice will always verify your identity before processing your request. To do this we might ask for another form of identification and ask for proof that you are the person asking this. If you have any questions or concerns about our privacy policy, please email us at SMWK187@outlook.com